



Jim Doyle, Governor
Mary P. Burke, Secretary

Wisconsin Department of Commerce, Bureau of PECFA

Bid Document

SECTION 1 - Scope of Work

The Bureau of PECFA is seeking competitive bids to perform remedial services for a petroleum release from a regulated petroleum product storage tank system. This bid is for a specified work scope. The site upon which bids are being solicited is:

Bid Round: 43
Comm #: 54410-9665-13
BRRTS #: 03-72-000732
Site Name: Arpin Dairy Inc
Site Address: County Rd N, Arpin, WI 54410
Site Manager: Tom Hvizdak
Address: 473 Griffith Ave
City, State Zip: Wisconsin Rapids, WI 54494-7859
Phone: 715-421-7850
e-mail: mailto:tom.hvizdak@wisconsin.gov
Bid Manager: Dee K. Zoellner
Address: 2715 Post Rd
City, State Zip: Stevens Point, Wisconsin 54481-
Phone: (715) 342-3802
e-mail: mailto:dee.zoellner@wisconsin.gov

Bid-Start Date:	May 15, 2006
Questions must be received by (See Section 2 (C)):	May 29, 2006, 4:00 PM
Responses will be posted by (See Section 2 (C)):	June 16, 2006
Bid-End Date and Time:	June 30, 2006, 4:00 PM

The case file, including report(s) and other pertinent information upon which bids are being sought, are available for review at the Site Manager's location listed above. Please contact the Site Manager for an appointment to review the file.

Copies of report(s) and other pertinent information are available for purchase at the location listed below. If pertinent information is not available, please contact the Site Manager.

Digicopy, 257 Division St, Stevens Point, WI 54481

Phone: (715) 295-9606

Fax: (715) 295-9609

SECTION 2 – Site-Specific Bid Requirements

A) Bid Manager Comments

1) General Comments:

The site is a dairy product manufacturing facility.

Free product was observed in the early 1990s in MW-1. The free product in this area of the site has been remediated and the wells abandoned.

Increasing contaminant trends for benzene have been observed in monitoring well MW-13 and recovery well RW-3.

Low concentrations of benzene and 1,2 DCA have been detected in a neighboring potable well.

The purpose for this SOW is to better characterize and define the area of contamination observed in monitoring well MW-13.

There are no drums of soil cuttings or groundwater currently on-site.

The native unconsolidated material is interbedded sand, silty-sand and clays overlying granitic bedrock. There is a potential for a thin layer of sandstone on top of the granite.

Groundwater is encountered approximately 11 to 13 feet below grade and the water table gradient slopes down to the east and northeast.

The entire case-file will not be directly available through a copy shop. The workplans, laboratory reports, status reports, and correspondences will only be made available upon request. The information that attached to this bid is as follows:

The boring/well logs for GP-4, GP-5, B-6 (MW-4), B-7 (MW-5), B-18 (MW-13).

Site maps and groundwater contour maps.

Soil & groundwater sample laboratory summary tables for borings/wells GP-4, GP-5, B-6 (MW-4), B-7 (MW-5), B-18 (MW-13), laboratory summary table for the potable wells, and a water level measurement summary table.

Recovery well RW-3 is an 8 inch diameter well installed 17 feet below grade and constructed with a 10 foot stainless steel screen and a steel riser pipe.

2) Minimum Remedial Requirements:

Geoprobe/Hydropunch Investigation

Install 6 geoprobe/hydropunch borings. The borings will be installed in the street right of way, the Sorrento laboratory property and the property immediately to the east of the Sorrento laboratory building.

Collect continuous soil samples from each boring for classification, observation, and field screening purposes.

Collect one soil sample from each boring for laboratory analysis of PVOCs from the zone in each boring exhibiting the highest degree of contamination based on field screening and field observations, or at the watertable if contamination is not observed in the boring.

Collect a groundwater sample from each boring for laboratory analysis of PVOCs.

Groundwater and Potable Well Monitoring

Install and develop a monitoring well and at the edge of the contaminant plume based on the results from the geoprobe/hydropunch borings. DNR concurrence must be obtained regarding the location of this well before it is installed. In addition, the location and top of casing elevation for the new well must be surveyed and tied into the existing monitoring well network.

Conduct 2 rounds of bi-annual groundwater monitoring for PVOCs, 1,2 DCA and naphthalene from wells MW-4, MW-5, MW-13, RW-3 and the new well installed as part of this SOW bid.

Collect a round of water samples from the potable wells located at 6362 Main Street, 6354 Main Street, 6343 Main Street, and the potable well located in the Employee Addition at the dairy, during the second round of bi-annual groundwater monitoring. Samples must be laboratory analyzed for VOCs (EPA Method 524)

Soil and Waste Disposal

Dispose of all waste generated as part of this SOW bid, in accordance with State regulations.

Access Agreements

Obtain all access agreements/permits needed to conduct the work included in this bid (water sampling, and stockpiled soil removal & disposal).

Reporting

Prepare and submit a short status report within 30 days after receiving the laboratory reports for the geoprobe/hydropunch investigation. This report must include an updated site map, a soil and groundwater summary table, laboratory reports and the applicable boring logs for the geoprobe/hydropunch investigation borings, and recommendations regarding the placement of the monitoring well included in this SOW bid.

Prepare and submit a second status report within 30 days after receiving the laboratory reports for the second round of groundwater monitoring. This report must include the updated site map and watertable contour maps for the 2 rounds of groundwater monitoring, updated comprehensive tables for the wells being monitored, laboratory reports, and recommendations regarding whether the site is ready for closure or what additional work is necessary to bring the site to closure.

Review the DNR case file for this site, write the closure report and prepare all applicable GIS packets if submitting the case for closure review is recommended by DNR Project Manager.

Well Abandonment Costs

Bidders shall include well abandonment costs for the 4 remaining monitoring wells and the 1 recovery well in the event closure is approved for the site.

3) Reporting Timeframes:

Within 60 days of the Commerce notification of the maximum reimbursement amount, the responsible party (RP) must execute a written contract with one of the firms that submitted a bid. Failure to execute the written contract within this time will result in ineligibility of interest expenses incurred from the date of the reimbursement cap letter until a contract is executed and work commences at the site. Work must commence

within *45 days* of signing a contract. There are specific reporting requirements in Comm 47.70 to monitor the progress of activities at each bid site and there maybe additional reporting requirements outlined above. The consulting firm that is contracted to complete the scope of work is required to report the progress of this site to Commerce electronically on the web site at each of the following points:

1. Within fourteen days of executing or terminating a contract with the RP.
2. Three months after entering into the contract with the RP.
3. Twelve months after beginning the work in the successful bid, unless the project is completed before that time (point 6 applies).
4. Twelve months after submitting the previous report (point 3), unless the project is completed before that time (point 6 applies).
5. No later than 10 days after encountering a change in circumstances (the list of circumstances is in Comm 47.70 (3)).
6. No later than 30 days after completing the work.
7. As directed by Commerce.

If Commerce determines that the consulting firm is failing to make adequate progress to complete the scope of work, Commerce will notify the RP and may reduce the reimbursement to accurately reflect the work completed.

4) Claim Submittal:

A claim must be submitted to Commerce within 120 days of submitting the report described in *Reporting Timeframe, point #6*. If a claim is not submitted by the deadline described above, interest costs from the date the report (point #6) is submitted to the date the claim is receive will not be reimbursed to the claimant. Claim preparation costs must be included in the Total Bid Amount and is considered within the reimbursement cap.

B) Questions and Answers

Questions, answers and interpretations will be considered an amendment of this solicitation. All questions must be submitted in writing (fax and electronic mail submittals are acceptable) to the Bid Manager identified in Section 1 of this solicitation. All answers and interpretations shall be in writing from the Bid Manager. Neither the PECFA program nor Commerce shall be legally bound by any amendments or interpretations that are not in writing. Bidders are not to contact other personnel located within the Department of Commerce/Bureau of PECFA concerning the site or the bid solicitation between the Bid Announcement Date and Bid End Date. No further questions will be addressed after the deadline for submitting questions identified in Section 1.

SECTION 3 - Conditions of Bid

The successful bidder will be the entity that complies with all provisions of the bid and provides the lowest total cost, excluding interest, for the site-specific bid requirements described in Section 2. In preparing the bid, the bidder must assume compliance with all applicable codes, including, but not limited to, §Comm 46, §Comm 47, and §NR 700 Wis. Admin. Codes.

The bid Commerce selects to determine the least costly method of remedial action will be the least costly qualified bid. Commerce will rank the bids solely on the basis of

cost. Evaluation of bids will continue until the least costly qualified bid is identified. Submittals from an individual or firm during their period of disqualification from bidding, submittals received late and for submittals without a certified commitment (performance assurance and/or signature) will not be considered as bids. Commerce may disqualify a bid for the following reasons:

- Requirements of the bid specifications have not been met.
- The remedial strategy is not appropriate to the geologic setting.
- A Total Bid Amount is insufficient to fund the activities described in the bid specifications.

Commerce reserves the right to reject any and all bids.

Any proposed technology or methods used in the remediation must be allowed for use in the State of Wisconsin and approvable by the agency with jurisdiction (Natural Resources or Commerce).

The bidder Commerce intends to select may be required to provide input to and attend a meeting with the PECFA program and the claimant to explain the bid and remedial approach.

If a bid is disqualified, Commerce will provide written notification to any individual or firm that submitted a disqualified bid. The notification shall specify the reasons for the disqualification, and inform the individual or firm of their right to protest or appeal the decision. If a bid is more costly than the bid Commerce intends to select, the bid will not be reviewed.

The *Notice of Intent* will identify the least costly bid, disqualified bid(s) and bid(s) not reviewed. The *Notice of Intent* will be sent to the RP and will be posted on PECFA's Internet Web site.

SECTION 4 - Instructions to Bidders

Between the bid start and end dates, bidders shall not discuss or attempt to negotiate any aspects of the bid with the RP, other potential bidders or program staff without prior approval of the Bid Manager identified in Section 1. Infractions will result in rejection of the violator's bid and may result in a formal complaint being filed with the Department of Regulation and Licensing.

If access to the site is necessary for the preparation of a bid, access shall be arranged through the Bid Manager. If the Bid Manager is not able to arrange site access, this will not delay the bid process nor negate the comparison and selection from among the bids submitted. All costs associated with a site visit or preparation of a bid will be the bidder's responsibility.

The Bidding Process must conform to the following:

1. The Bid Response shall address all the site-specific bid requirements identified in Section 2.
2. The total bid amount to accomplish the stated goal must include all fees, reporting costs, pre- and post-closure costs and costs for establishing restrictions or institutional controls, when applicable (interest costs are excluded).
3. The submittal must include a copy of the Bid Response document signed by a Professional Engineer, Professional Geologist, Hydrologist or Soil Scientist

licensed by the State of Wisconsin. The appropriate registration number of the professional license must be included. Registration requirements are listed in Comm 5.

4. Bids *cannot* be faxed directly to the program. Documents received by fax will not be considered.
5. Bids, amendments thereto or withdrawal requests must be received by 4 pm on the bid end date.
6. The consulting firm's name must be included and all pages of the Bid Response.
7. All costs must be printed (ink, typewritten or computer). Errors must be crossed out, corrections entered and initialed by the person signing the bid. Correction fluid is not allowed. No bid shall be altered or amended after the time specified for the bid end date.
8. Each bidder shall fully acquaint themselves with conditions relating to the scope and restrictions attending to the execution of the work under the conditions of this bid. The failure of a bidder to acquaint themselves with existing documented conditions shall in no way relieve any obligation with respect to this bid.
9. All amendments to and interpretations of this bid shall be in writing from the Bid Manager. Neither Commerce nor the program shall be legally bound by any amendment or interpretation that is not in writing.
10. This bid is intended to promote competition. If the language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this bid to a single source, it shall be the responsibility of the interested bidders to notify the program in writing so as to be received five days prior to the opening date. The bid may or may not be changed; however a review of such notification will be made prior to award.

SECTION 5 - Bidder Disqualification

Commerce may disqualify from public bidding any individual or firm that has committed any of the following (Comm 47.67 (1) (a)):

- 1) Failed to complete the scope of work within the reimbursement cost cap established through public bidding.
- 2) Failed to complete the scope of work in a bid in a timely manner.
- 3) Failed to follow DNR rules on the bid project.
- 4) Received one or more notices from Commerce under s. Comm 47.62 (2) that assess the financial management of an investigation as unacceptable.
- 5) In any prior occurrence that has been publicly bid, failed to do either of the following:
 - a. Pay subcontractors after receiving payment for them.
 - b. Obtain lien waivers on or before the date of the final payment by the RP or the PECFA program, from all subcontractors paid under subd. 5. a.
- 6) Failed to execute a contract with the RP as required in s. Comm 47.69 (1).
- 7) Failed to commence work within 45 days after executing a contract, as required in s. Comm 47.69 (3).

Commerce may disqualify any individual or firm from performing further work on a project if the individual or firm has not completed any of the six reporting points required in Comm 47.70 and outlined in Section 2 of this bid document. Commerce will review and address the issue as stated in Comm 47.70 (4).

BID RESPONSE
(1st Page)

Department of Commerce PECFA Program

SITE NAME:
COMMERCE #:
BRRTS #:

Submit Bid Response To: Cathy Voges
Public Bid Response
Department of Commerce PECFA Bureau
201 W Washington Ave, Madison WI 53703-2790 or
PO Box 8044, Madison WI 53708-8044

Consulting Firm Name: _____

Address: _____

Telephone: () - _____

Fax Number: () - _____

E-mail Address: _____

Bidder (check one that applies):

<input type="checkbox"/>	Professional Engineer	License # _____
<input type="checkbox"/>	Professional Geologist	License # _____
<input type="checkbox"/>	Hydrologist	License # _____
<input type="checkbox"/>	Soil Scientist	License # _____



Use this box to certify (by marking with a check or X) a commitment to complete the work described in the bid specifications in its entirety for the Total Bid Amount proposed above. Failure to provide this performance assurance will disqualify this bid response. Providing unsolicited qualifications and/or contingency statements in your bid submittal will disqualified the bid response.

Total Bid Amount: \$ _____

Print Name: _____

Title: _____

I certify that I have the authority to commit my organization or firm to the performance of the bid I have submitted.

Signature: _____

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

BID RESPONSE
(2nd Page)

Department of Commerce PECFA Program

SITE NAME:
COMMERCE #:
BRRTS #:

Consulting Firm Name: _____

A bid will be considered to be non-complaint if the bid response does not include separate tabulation of cost for each activity.

1	Install 6 geoprobe/hydropunch borings	\$	
2	Potable well sampling (include analytical cost); 4 sampling points X 1 round	\$	
3	Monitoring well sampling (include analytical cost); 5 sampling points X 2 rounds	\$	
4	Waste Disposal -soil & groundwater	\$	
5	Documentation – 2 Status Reports	\$	
6	Closure Report	\$	
7	Prepare GIS packet for closure	\$	
8	Well abandonment for 4 monitoring wells and 1 recovery well	\$	
9	PECFA Claim Preparation	\$	
10	Total Bid Amount	\$	